



## **Parental Involvement Policy**

### **Rationale**

We recognise that parents are the primary educators of their children and we will respect, understand and value the contribution they make towards their children's learning and provide support, guidance and encouragement.

### **Aims**

We aim to:

- Work in partnership with parents to support and enhance the development of their child.
- Ensure Parents are fully aware of policies and procedures and informed of events/meetings within the nursery. These are available in paper format, via email and on our website.
- Provide opportunities for parents to contribute from their own skills, knowledge and interests.
- Ensure parents are aware of the system for registering queries, complaints or suggestions.
- Provide up to date legislation and current issues on childcare.

### **Implementation**

To achieve these aims we will:

- Provide parents with relevant information relating to their child's admission and on-going development.
- Make sure that parents are kept well informed through notice boards, newsletters, questionnaires and meetings and on website.
- Inform parents on a regular basis about their child's day, sharing record keeping formally or informally.
- Ensure that policies/procedures are readily available for parents on our website
- Provide a suggestion box for comments/ideas
- Provide appropriate information/procedures regarding the registering of a complaint to the service or the Care Inspectorate.

### **Responsibilities**

- Keyworkers/staff will ensure parents receive relevant information about their child.
- Manager/Depute will ensure the notice boards are kept up to date and that parents are provided with monthly newsletters.
- All staff are responsible for ensuring this policy is implemented appropriately.

### **Additional Information**

Where parents/carers have separated, we support and encourage communication with both parties. Parents are presumed to have joint custody of their child, absent of a court order or written agreement between parents denying or limiting custody of either parent. We do not encourage parents to use the nursery as access to the child and we will not be involved in any legal disputes between parents/carers. In relation to this the parent who enrolls the child will be presumed to be the custodial parent, until a court order or agreement between the parties is provided.

- A parent will only be prevented from participating in the nursery if there is a court order or if we have received instruction from a solicitor interrupting communication.
- Any progress reports, daily updates etc on the child will be given to the custodial parent and thereafter, it is the responsibility of the custodial parent to share and/or pass this information on accordingly.
- Any legal agreements / disputes will be handled by the company legal team as directed by Senior Management.

This policy was reviewed in March 2012 to be reviewed annually